



## 2020 COVID-19 TRACK PROCEDURES FOR GRATTAN

The health and safety of the VSCDA family--our racers, workers, members and volunteers--is VSCDA's top priority. We are optimistic that it will be possible to race the au Grattan Grand Prix on August 14<sup>th</sup>-16<sup>th</sup>. We have been working with Grattan Raceway, and local public health experts (including VSCDA's infectious disease expert) to prepare a comprehensive operating plan that addresses COVID-19. It meets or exceeds the health and safety standards and directives put forth by the CDC and regulatory authorities where we race. We have also incorporated best practices ideas from the Vintage Motorsports Council and other racing groups like SCCA and SVRA into our approach.

To cope with our new environment, there are many different steps to be followed to create a safe event. Below is an outline of them, built around staging the au Grattan Grand Prix.

- 1) **Pre-Event:** Information will be sent to participants that outlines the safety changes to procedures and processes
  - a) Everyone planning to come to Grattan needs to self-monitor for the following symptoms: unusual cough, unusual shortness of breath, fever over 100.4, sore throat, muscle pain, chills, repeated shaking with chills, headache, and new-onset of loss of taste or smell
  - b) Everyone experiencing any symptoms within 14 days of 13 August must STAY HOME and not risk spreading sickness
  - c) Self evaluate the following;
    - i) In the last 14 days, have I been in close contact (within 6ft) of anyone who has had any of the previously listed symptoms?
    - ii) Have I been in close contact with anyone diagnosed with COVID 19?
    - iii) Have I been tested for COVID 19 and awaiting results?
  - d) If any of the self-evaluations are a yes, please stay home
  
- 2) **Driver Online Pre-Registration** MUST be completed 48 hours (end of the day Tuesday) before track registration opening.
  - a) All race weekends will need to be paid for with credit card or check before Pre-Registration closes. (Checks should arrive at the VSCDA office one week prior to registration opening.)
  - b) A finalized count of your crew needs to be decided before pre-registration closes, and paid for in the pre-registration process
  - c) Specialty races need to be selected before pre-registration closes
  - d) Additional dinner tickets must be purchased before pre-registration closes
  - e) No cash transactions will be accepted at the track
  - f) Adult & Minor Track Waivers will need to be printed and signed by everyone in your team prior to registration. Please scan or take a picture of the signed waiver and email (vscda@vscda.org ) or text (574-721-1109) before Wednesday at noon (August 11, 2020). They MUST reach the VSCDA office before Pre-Registration closing

- 3) **Drive-Thru Registration- Please Do Not Arrive Hours Early. VSCDA Will Be Entering The Track Through The Gate At Turn 1 And Registering On The Front Straight Near The Starter Stand.** All traffic entering on Thursday evening at 6:00 will drive through the gate at turn 1, turn right and head up the front straight toward the starter stand and form 2 lines with A-L (notated with signs along the drive-in route) to drivers' left entering the paddock area. Letters M-Z will be on the right side of the track
- a) Driver and crew will pull up to the letter zone and **remain inside the vehicle**. The driver's folder will be pulled. It will contain packets filled with wrist bands/schedules/entry lists/etc. Each person receives a packet. Car or race changes will need to be texted to Stacey directly. She will communicate with the tower. **Changes will NOT be handled at the drive-thru process.** They will be done after the registration line has been processed and handled via text or phone call/message. After the 1st night of Drive-Thru Registration, registration will be in the drive-through area next to the traditional registration building near the entrance to the track. It will continue to be contactless. Drivers, crew, and workers are to remain in their vehicles. Look for the VSCDA REGISTRATION sign and drive up for service
- 4) **Mandate**
- a) People participating in or working at the event must be healthy, with no fever, flu symptoms, or other illnesses. Temps will be checked upon arrival
- b) People must wear a face covering over the nose and mouth in any indoor public space, when outdoors and unable to consistently maintain a minimum distance of 6 ft from others who are not members of their household, and ride-sharing in a vehicle
- c) Children ages 2 to 5 are exempt from wearing a face covering. Young children who are capable of wearing a mask are encouraged to do so. Those who cannot medically tolerate a face covering are exempt, as are those eating or drinking. Those who are exercising, performing a service where a mask must be removed to do so, proving identity, communicating with the hearing impaired, actively engaged in public services such as law enforcement, firefighter, and emergency medical personnel, officiating a religious ceremony, and giving a speech for broadcast or audience are exempt from wearing a face covering
- 5) **Masking summarized;** no need to wear a mask in regular activities in your paddock so long as a social distancing of 6 ft is practiced with anyone other than your own household. When assembling in groups, either put on a mask or distance yourself from each other by 6 ft. Be respectful of others' health and safety at all times and either mask up or distance yourself
- 6) **PREPARATION—GENERAL**
- a) Regular handwashing with soap & water or hand sanitizer that is at least 60% alcohol—supplies readily available
- b) Staff temps checked before starting the event
- c) Working areas sanitized regularly
- d) All staff/participants/crew wear masks when interacting at the track
- e) Registrars will wear eye protection and masks
- f) Social distancing – 6 feet
- g) Limit number of folks in restrooms at any time
- 7) **Preparation—Tech**
- a) Tech to be provided masks, shields and gloves for use

- b) Only one crew member per car while going through the tech line
- c) Limited vehicles and team members allowed in Tech
- d) Tech tools sanitized several times a day
- e) Radios wiped down each evening
- f) The process for signing a logbook is a sticker that will be provided at Tech
- g) **Tech sheets that you receive in your Driver's packet at the track will need to be completed before arriving at Tech.** The upper right-hand corner requires a Cell Phone number that is at the track. That number will be given to the Drivers Committee in the case of an incident

## **8) DRIVERS MEETING**

- a) The drivers meeting will be done virtually one week before the event. The U-Tube link will be emailed to you for viewing. Upon viewing it, you will send a response email to VSCDA stating that you have seen it. Most info will be provided in the Driver's packet received when you register. **PLEASE READ YOUR DRIVER'S PACKET!**

## **9) GRID**

- a) Driver bands must be made visible to grid personnel
- b) Generous space should be between cars thereby providing appropriate distance between crews, cars, and volunteers

## **10) TIMING AND SCORING – NO ENTRY INTO THE TOWER**

- a) Area to be sanitized each day
- b) Practice Social Distancing and wear masks when in Timing and Scoring room
- c) Post results to selected App and websites to reduce the need for hard copies. See your drivers packet for the most up to date information for accessing Race Monitor. No timing, scoring, or grid sheets will be handed out
- d) If required to go inside the tower, ring the doorbell and wait for an official to meet you at the door. Do not go inside unless masked and accompanied by race officials

## **11) RACE CONTROL - NO ENTRY INTO THE TOWER**

- a) Area to be sanitized each day
- b) Practice Social Distancing when in Race Control
- c) Masks to be worn
- d) If required to go inside the tower, ring the doorbell and wait for an official to meet you at the door. Do not go inside unless masked and accompanied by a race official.

## **12) DRIVERS COMMITTEE (DC)**

- a) Each Driver shall provide on the tech form an "at track" cell phone number that Driver's Committee can use to contact the Driver
- b) In the event of an incident, Driver's Committee will instruct the involved Driver to come to Tech barn to fill out a Driver's Statement. Instructions will be on the table to text the Drivers Committee when it is completed
- c) Involved Driver will wear a face mask and maintain 6 ft. social distancing when reporting to and interacting with DC
- d) DC will complete its review and report findings to Involved Driver and Race Control by cell phone, text or email

- 13) **BANQUET** - No banquets or large gatherings until social distancing rules are lifted. We will have Friday and Saturday night meals to go. Wear a face covering, social distance while waiting for your turn to get a meal, and come to the serving area between the concessions area and the tech barn when your race group is scheduled. Workers will be served first in appreciation of their services that allow us to race

#### **14) CORNER WORKER/EMERGENCY SERVICES**

- a) Chief Steward to meet with corner workers and emergency services staff to ensure they understand and follow Social Distancing and safety processes and procedures. All workers need to wear masks
- b) It is recommended that all workers and emergency services bring face covering, gloves, and hand sanitizer with them to the track
- c) To avoid the potential spread of viruses, the corner station workers will need to bring their own water. No large water coolers for multiple people to utilize will be provided this year

#### **15) IN CASE OF ILLNESS DURING THE EVENT**

- a) Isolate the person
- b) Work with Track Medical or Ambulance personnel to obtain medical assistance
- c) Work with VSCDA team to sanitize the area the person was in
- d) Sanitize area person was isolated
- e) VSCDA team to notify Event Chairs and President of the situation

#### **16) RESTROOM, SHOWERS & PORTA-POTTIES**

- a) A limited number of people will be allowed in restrooms at any time. See postings outside of the restrooms
- b) Masks must be worn in restrooms
- c) Showers; use at your own risk. Disinfectant will be provided for you to sanitize before and after showering
- d) Restrooms and porta potties will be cleaned and disinfected periodically throughout the weekend
- e) Handwashing stations will be available at most porta-potties

#### **17) PERSONAL RESPONSIBILITY**

- a) Everyone is expected to bring personal masks, gloves, sanitizing wipes, and or hand sanitizer
- b) Everyone is expected to follow the State Mandated COVID 19 Executive Orders and the guidelines presented above by VSCDA Event Chairs
- c) Drivers are responsible for the actions of their crew. Please remind them as necessary to socially distance and mask up when required
- d) Be reasonable. As a group, we will need to self-police the enforcement of COVID Executive Orders and VSCDA guidelines. Be courteous, considerate, and understanding when reminding others to distance or mask and when being reminded to mask or distance 6 ft. Do this to protect others as well as yourself, keep us in compliance with health regulations, and allow all of us to return next year

#### **18) PADDOCKING AT GRATTAN**

- a) All paddock areas shall be pre-assigned
- b) All paddock areas shall be separated by a buffer of either a tow vehicle or trailer for social distancing
- c) One household per paddock spot will be allowed
- d) Paddock will be laid out in such a manner that there will be a race car, trailer, race car, trailer, and so on
- e) No compounds of more than one race car paddocked together without a trailer between them allowed unless you are from the same household

The procedures mentioned above will evolve as we learn more about how to function in this new and challenging environment. Please double-check this site for updates. Racing in 2020 requires extra effort from all participants. Our event at Blackhawk was a success in June because all parties worked toward that success by cooperating during these difficult times. We can certainly do the same at Grattan.

On behalf of our Grattan co-chairs, VSCDA's members, officers, board, volunteers and staff, please stay safe.

We look forward to enjoying the challenging and spectacular Grattan Raceway with you very soon.

Sincerely,

Alex Rorke

President, VSCDA